

## RESOLUTION NO. 14R-2419

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA, REVISING THE SPECIAL EVENT FEE SCHEDULE FOR THE USE OF CITY PARKS, URBAN AREAS AND LINEAR SPACES; PROVIDING FOR READING BY TITLE ONLY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Sarasota City Code Section 29.6-4 calls for special event permit fees to be established by resolution of the City Commission; and

WHEREAS, the City Commission previously adopted Resolution No. 14R-2392 and an attached Special Events Fee Schedule, effective January 1, 2014; and,

WHEREAS, the City Commission has determined that it was in the best interest of City taxpayers for users of City parks, open urban areas and linear spaces to pay a larger share of the costs to operate and maintain these public assets; and

WHEREAS, the City Commission, at its June 29, 2015 Budget Workshop for the 2015/2016 fiscal year, determined that it was in the best interest of the City to provide an onsite event monitor for special events; and

WHEREAS, the office of special events has determined that in order to cover the costs of an onsite event monitor an increase in various fees is necessary to cover increased personnel and administrative expenses;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA:

**Section 1.** The City Commission previously determined that a Special Event Fee Schedule is the best method of providing for greater user participation in costs associated with the use of City parks, open urban areas and linear spaces.

**Section 2.** The City Commission hereby adopts the City of Sarasota Special Event Fee Schedule, effective October 1, 2015, attached hereto as Exhibit "A."

**Section 3.** This Resolution shall take effect on October 1, 2015.

ADOPTED by the City Commission of the City of Sarasota, Florida, upon reading by title only, after posting on the bulletin board at City Hall for at least three (3) days prior to adoption, as authorized by Article IV, Section of the Charter of the City of Sarasota this \_\_\_\_ day of September, 2015.

CITY OF SARASOTA

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Willie Charles Shaw, Mayor

Attest:

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Pamela M. Nadalini, CMC, MBA  
City Auditor and Clerk

- \_\_\_ Willie Charles Shaw, Mayor
- \_\_\_ Suzanne Atwell, Vice Mayor
- \_\_\_ Commissioner Liz Alpert
- \_\_\_ Commissioner Susan Chapman
- \_\_\_ Commissioner Shelli Freeland Eddie

## Exhibit A

### City of Sarasota Special Event Fee Schedule

Effective as of October 1, 2015

#### Fee Schedule

##### General:

The fee charged to the applicant/sponsor shall include the time needed for setup and teardown of their event or other use. The sponsor/representative shall be present for the duration of the usage period. Overage of allotted time shall result in additional charges.

##### Application Fee:

A non-refundable \$50.00 fee is due at time of submission to review all Special Event Request applications.

##### Restricted Events or those with a For-profit Sponsor:

Special Events that include the restriction of the public into an event (public must pay a fee to attend the event), or are sponsored by a for-profit organization, will be charged a permitting fee of \$33.00 per hour per 10,000 Square Feet of event space, or \$415.00, whichever is greater.

##### Events open to the public with a Non-profit Sponsor:

These Special Events shall be priced according to size of event location and length of event as follows:

<b>Event Size based on size and location</b>	<b>Flat rate: 1 Day Event</b>	<b>Flat Rate: 2 Day Event</b>	<b>Flat Rate: 3 Day Event</b>
Small Event (less than 3 acres) <b>in Public Park</b>	\$415	\$830	\$1245
Medium Event (3-6 acres) <b>in Public Park</b>	\$830	\$1660	\$2490
Large Event (6 plus acres) <b>In Public Park</b>	\$1660	\$3320	\$4980
Small Event (less than 3 acres) <b>with Street Closures</b>	\$515	\$1030	\$1545
Medium Event (3-6 acres) <b>with Street Closures</b>	\$830	\$1660	\$2490
Large Event (6 plus acres) <b>with Street Closures</b>	\$1660	\$3320	\$4980
Linear Runs—5K or 10K <b>with Street Closures</b>	\$1100		

Linear Runs—greater than a 10K with Street Closures	\$2500		
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Events longer than three days will continue to accrue permitting fees at the 1 Day Event Flat Rate.

Wedding Fee:

A wedding permit shall be available to permit the act of performing a wedding in a public space for \$250.

Park Permit Fee:

A park permit shall be available for \$50.

Sound Permit Fee:

A sound permit that grants a waiver of City Ordinance #03-4416 shall be available for \$50.

Exemption from Special Event Permitting Fees:

The City Commission resolves to designate six (6) annual community events as permanently exempt from Special Event permitting fees as follows: The Dr. Martin Luther King, Jr. March, The Memorial Day Parade, The Veterans' Day Parade, The Holiday Night of Lights in St. Armands Circle, The Downtown Holiday Parade and National Night Out.

Sales Tax:

Applicable sales tax may apply and must be added to the fees for Event Sponsors.

Security Deposit:

A Security deposit for Public Works and Police services is due 31 days prior to event. The Amount of the deposit (\$500-\$10,000) will be determined by the size of the event and the activities included in the event. Security deposit will be refunded upon payment of city services.

Non-Refundable Reservation Fee:

City of Sarasota Parks and Urban Spaces Reservation Form and License Agreement must be accompanied by a non-refundable \$500.00 Reservation Fee to secure a date and location. However, if an applicant sponsors four (4) or more events during a calendar year, they may keep a rolling \$1,000.00 deposit to cover all of their events with the understanding that if they cancel any event they shall forfeit \$500.00. The \$500.00 shall be replenished immediately or the deficit in the rolling deposit shall be a basis for revocation of the permit.

Late Filing Fee:

Special Event applications that are received less than 90 days prior to the event date will be charged a \$100.00 Late Filing fee.

Change Order Fee:

Revisions made to the Special Event application after the date of submittal will be charged a \$50.00 Charge Order fee.

Cancellations and Refunds:

Cancellation of a Scheduled Special Event will be allowed a full refund minus the \$500.00 Reservation Fee when occurring 30 days or more prior to the event date. Cancellation of a scheduled Special Event will not be provided a refund of any fees when occurring less than 30 days prior to the event date. A special exception will be made for extreme weather events.