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941-954-4156

## City of Sarasota Building Division Change of Contractor Form

Permit Number \_\_\_\_\_

Property Address \_\_\_\_\_

To the Building Official,

I \_\_\_\_\_, have terminated my construction contract  
with: \_\_\_\_\_

I request my new contractor \_\_\_\_\_

be approved to take over the permit on my property. This new contractor will  
assume the responsibility for the entire project.

\_\_\_\_\_  
Signature of owner

\_\_\_\_\_  
Printed name

I have notified the current contractor of the termination of my contract and attached is a  
copy of that termination letter for the City files prior to the new contractor taking over this  
permit. \_\_\_\_\_

Initial

I understand that the fee to change the contractor is 10% of the original permit fee or  
\$50.00, whichever is greater at the time of change of contractor. \_\_\_\_\_

Initial