

RESOLUTION NO. 15R-2526

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 BY PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNTS IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY IF ANY OF THE PARTS HEREOF ARE DECLARED INVALID; PROVIDING FOR READING BY TITLE ONLY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolution No. 14R-2434 the City has adopted a budget for the fiscal year beginning on October 1, 2014 and ending on September 30, 2015; and

WHEREAS, the City needs to amend said budget so as to provide for supplemental appropriations in the amounts identified in Exhibit A; and

WHEREAS, Section 166.241 (4) (c) Florida Statutes requires such a budget amendment be adopted in the same manner as the original budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA:

Section 1. The budget for the fiscal year commencing October 1, 2014 is hereby amended by providing for supplemental appropriations in the amounts identified in Exhibit A.

Section 2. Should any section, sentence, clause, part or provision of this Resolution be declared invalid or unenforceable, by a court of competent jurisdiction, the same shall not affect the validity of this Resolution as a whole, or any part hereof other than the part declared to be invalid. Said provision declared to be invalid shall be deemed severed from the remaining provisions of this Resolution.

Section 3. Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect immediately upon adoption.

ADOPTED by the City Commission of the City of Sarasota, upon reading by title only, after posting on the bulletin board at City Hall for at least three (3) days prior to adoption, as provided by Article IV, Section 2 of the Charter of the City of Sarasota, this 21st day of September, 2015.

Willie Charles Shaw, Mayor

ATTEST:

City Auditor and Clerk

<u>Yes</u>	Mayor Shaw
<u>Yes</u>	Vice Mayor Atwell
<u>Yes</u>	Commissioner Chapman
<u>Yes</u>	Commissioner Alpert
<u>Yes</u>	Commissioner Eddie

EXHIBIT A
City of Sarasota
Budget Amendments for 2014-15

Back-up #	FND	DPT	CC	OBJECT	PROJ	Project Description	Appropriated	
							Expense	Revenue
<u>General Fund</u>								
09/21-01	001	032	672	369400	001386	Establish revenue and expense budget for		\$ 4,114
	001	032	672	000695	001386	for donation from Preferred TIPS program	\$ 4,114	
<u>Development Applications System</u>								
09/21-02	085	066	000	344900	000000	Increase revenue and expense budget for		79,300
	085	066	000	000901	000000	Traffic Studies	79,300	
<u>Gas Tax Fund</u>								
09/21-03	104	138	000	000679	001766	Request to transfer funds from Downtown Pedestrian	50,000	
	104	138	000	000679	001721	Street Lights to Sidewalk Grinding	(50,000)	
<u>Handicap Parking Fine Fund</u>								
09/21-04	112	344	000	000678	000000	Use of fund balance for ADA walkway at Van Wezel Performing Arts Hall	12,844	
<u>Group Medical and Dental</u>								
09/21-05	508	041	000	000435	000000	Use of fund balance for increased medical claims expenses	120,000	
	508	041	000	000432	000000	and for additional funds needed for stop loss insurance renewal	62,500	



Interoffice Memorandum

Date: September 10, 2015

To: John Lege, Director of Finance

From: Stacie Mason, Director of Human Resources *SM*

Subject: Budget Amendment for Risk Management Software

Please accept this memorandum as a request to utilize revenues from a donation award to our Risk Management division to be budgeted for an expense to purchase a much needed Risk Management Software System.

The City's Worker's Compensation excess insurance carrier, Preferred Governmental Insurance Trust, provides a program for work place safety incentives called Preferred TIPS. The Preferred TIPS program is a reimbursement program with matching training/safety incentives that can be applied for by any current member of Preferred. Each entity is eligible to apply for a matching incentive of up to \$5,000 per coverage year. The applications will be accepted until the end of each quarter and then evaluated and recipients notified by the end of the month following the quarter. Celeste Sullivan, Risk Manager for the City, has applied for these funds and has been granted this award. We would like to use these funds for a Risk Management Software System.

There still exists an open audit item from an internal audit from 2010 in which the internal auditors recommend an investment for this particular type of Risk Management System to ensure tracking of general liability items along with Risk related costs. The awarded dollars will allow us to set funds aside to purchase this type of software.

To establish revenue and expense budget for unanticipated donation.

\$4,114 001-032-672-369400-001386 Donations (Risk Mgmt Software)

(\$4,114) 001-032-672-000695-001386 PC Software (Risk Mgmt Software)

Net increase \$0.00

Celeste Sullivan, Risk Manager, accepting one of the quarterly awards for the City of Sarasota.





Interoffice Memorandum

Date: September 11, 2015

To: Mayor Willie Charles Shaw
Vice Mayor Suzanne Atwell
Commissioner Liz Alpert
Commissioner Susan Chapman
Commissioner Shelli Freeland Eddie

From: Pamela M. Nadalini, MBA, CMC, City Auditor and Clerk

Subject: Request for Budget Amendment - Development Applications

The Office of the City Auditor and Clerk is requesting a budget amendment to increase revenues and expenditures specific to required traffic studies for proposed development projects during Fiscal Year 2015. Funds in the amount of \$79,300.00 were transferred from the Development Applications transfer account (085.066.000.000901.000000) to the Development Applications Special Services Account (085.066.000.000437.000000) throughout the fiscal year in order to process purchase orders for traffic studies in a timely manner.

Account Description	Account Code	Budget Amount
Traffic Study Revenue	085.066.000.344900.000000	\$79,300.00
Development Applications Transfer Account	085.066.000.000901.000000	\$79,300.00

Thank you for your consideration.

Pamela M. Nadalini, MBA, CMC
City Auditor and Clerk

c: Thomas Barwin, City Manager
Robert Fournier, City Attorney
John Lege, Director, Financial Administration
Timothy Litchet, Director, Neighborhood and Development Services
Alex DavisShaw, City Engineer
File



Interoffice Memorandum

Date: September 10, 2015

To: John Lege, Director of Finance

Thru: Doug Jeffcoat, Director of Public Works

From: Karen Lusk, Accountant II

**Subject: Budget Amendment
Gas Tax Funded Projects**

Please accept this memorandum as a request to transfer Gas Tax funding from CIP Project No. Q-35 (Downtown Pedestrian Street Lights) to CIP Project No. Q-51 (Sidewalk Grinding), per the CIP Workshop dated 5-27-15.

Thank you and if you require any additional information, please let me know.

104-138-000-000679-001766	\$50,000.00
104-138-000-000679-001721	(\$50,000.00)

xc: Kelly Strickland, Deputy Finance Director
Michelle Valentich, Budget Manager



Interoffice Memorandum

Date: September 10, 2015

To: John Lege, Director of Finance

From: Stacie Mason, Director of Human Resources *SM*

Subject: Budget Amendment for use of Handicap Parking Funds

Please accept this memorandum as a request to appropriate funds from the Handicap Parking Fine Fund for the use of re-constructing the walk way from the handicap parking area to the main entrance of the Van Wezel Performing Arts Hall. The construction project have been estimated to total \$12,844.00. This is an accessibility project what will be of benefit to the public for increased ease of mobility from the parking area to the entrance of the Van Wezel Performing Arts Hall.

During the August 17th, 2015 Citizen's with Disabilities Advisory Board meeting, this project was presented for the board's approval. The board approved the use of the funds for this accessibility project from the funds available in the Handicap Parking Fine Fund.

The construction project plan is to remove the existing ramp at Van Wezel Performing Arts Hall and install a new user friendly accessibility ramp between the handicap accessible parking area and main entrance. Landscape removal and installation of new landscape will be performed by City employees from the landscape department. City of Sarasota approved contractor will complete the remaining portion of the project which includes removing rails and existing concrete walkway and installing a new ADA compliant walk way. Photos of the project are attached.

Charge Code	Description	Amount
112-344-000-000678-000000	ADA compliant walk way	\$12,844.00



Interoffice Memorandum

Date: September 9, 2015

To: John Lege, Director of Finance

From: Stacie Mason, Director of Human Resources *SM*

Subject: Budget Amendment for Active Medical Budget

Please accept this memorandum as a request to increase the Active Medical and Dental budget. The reason for this funding request is higher than projected claims costs for active employees and higher than expected cost of stop loss insurance renewal for calendar year 2015.

Based on the current weekly claims rate of approximately \$107,000, it is estimated that an additional \$120,000 is needed to cover claims through the end of the fiscal year. I am requesting that the claims budget (508-041-000-000435-000000) be increased by \$120,000.

In addition to the increased claims cost, the renewal for stop loss insurance came in much higher than our estimated increase of 5%. An additional \$62,500 is needed to cover the cost of this insurance through the end of the fiscal year. I am requesting that the insurance budget (508-041-000-000432-000000) be increased by \$62,500.

We would like to utilize fund balance to fund these additional expenditures.

\$120,000 508-041-000-000435-000000 Claims
\$62,500 508-041-000-000432-000000 Insurance