

RESOLUTION NO. 15R-2524

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 BY PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNTS IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY IF ANY OF THE PARTS HEREOF ARE DECLARED INVALID; PROVIDING FOR READING BY TITLE ONLY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolution No. 14R-2434 the City has adopted a budget for the fiscal year beginning on October 1, 2014 and ending on September 30, 2015; and

WHEREAS, the City needs to amend said budget so as to provide for supplemental appropriations in the amounts identified in Exhibit A; and

WHEREAS, Section 166.241 (4) (c) Florida Statutes requires such a budget amendment be adopted in the same manner as the original budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA:

Section 1. The budget for the fiscal year commencing October 1, 2014 is hereby amended by providing for supplemental appropriations in the amounts identified in Exhibit A.

Section 2. Should any section, sentence, clause, part or provision of this Resolution be declared invalid or unenforceable, by a court of competent jurisdiction, the same shall not affect the validity of this Resolution as a whole, or any part hereof other than the part declared to be invalid. Said provision declared to be invalid shall be deemed severed from the remaining provisions of this Resolution.

Section 3. Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect immediately upon adoption.

ADOPTED by the City Commission of the City of Sarasota, upon reading by title only, after posting on the bulletin board at City Hall for at least three (3) days prior to adoption, as provided by Article IV, Section 2 of the Charter of the City of Sarasota, this 8th day of September, 2015.

Willie Charles Shaw, Mayor

ATTEST:

City Auditor and Clerk

<u>Yes</u>	Mayor Shaw
<u>Yes</u>	Vice Mayor Atwell
<u>Yes</u>	Commissioner Chapman
<u>Yes</u>	Commissioner Alpert
<u>Yes</u>	Commissioner Eddie

EXHIBIT A
City of Sarasota
Budget Amendments for 2014-15

Back- up#	FND	DPT	CC	OBJECT	Project	Project Description	Appropriated	
							Expense	Revenue
<u><i>OHCD Reimbursement</i></u>								
09/8-01	103	207	000	337505	000000	Increase revenue and expense budget for	\$ -	\$ 80,000
	103	207	000	000275	000000	administrative costs reimbursed by Sarasota County	80,000	-
<u><i>Law Enforcement Trust Fund</i></u>								
09/8-02	110	070	000	000680	000000	Use of fund balance for the purchase of Internal Affairs Tracking Software	21,000	-
<u><i>Community Redevelopment Agency</i></u>								
09/8-03	117	138	000	364220	001926	Establish revenue and expense from	-	516,147
	117	053	000	000928	000994	unanticipated rev. and early repayment of interfund loan.	516,147	-
	117	206	000	000442	000029	Reallocate excess project funding to CRA	42,500	-
	117	138	000	000689	001721	Legal Services	(1,822)	-
	117	206	000	000813	011084		(10,000)	-
	117	206	000	000813	000497		(30,678)	-
<u><i>Self Insurance Fund-Fleet Liability</i></u>								
09/8-03	506	039	000	361700	000000	Establish revenue and expense from	-	30,000
	506	041	000	000435	000000	unanticipated early repayment of interfund loan to increase claims cost.	30,000	-
<u><i>Equipment Replacement Fund</i></u>								
09/8-04	513	026	615	000690	001998	Reallocate funds from "Rehab Brick Stucco-	(35,000)	-
	513	026	615	000690	001999	City Hall" to "Parking Lot Lights-City Hall"	35,000	-
<u><i>Citizen's with Disabilities Fund</i></u>								
09/8-05	112	344	000	000437	000000	Use of fund Balance for the purchase of	6,000	-
	112	344	000	000637	000000	Hearing Loops for the Commission Chambers, and increase expense budget for Closed-Captioning Services	15,000	-

SARASOTA

Office of Housing & Community Development

INTEROFFICE MEMORANDUM

TO: John Lege III, Finance Director
Michelle Valentich, Budget Manager

THROUGH: Donald D. Hadsell, OHCD General Manager *DLH*

FROM: Cindy Emshoff, OHCD Finance Manager *CE*

RE: Budget Amendment

DATE: August 19, 2015

The Office of Housing and Community Development (OHCD) continues to administer funding set aside by Sarasota County and the City of Sarasota for the redevelopment of Sarasota Housing Authority properties as set forth in an inter-local agreement. Preparation of agenda items and agreements, creating purchase orders and processing invoices, as well as monitoring the State's tax credit and grant opportunities are some of the tasks handled by OHCD on behalf of both the County and the City. Sarasota County has set aside \$80,000 for OHCD administrative costs associated with the redevelopment projects, and Sarasota County will reimburse the City of Sarasota for expenditures incurred on their behalf. This memo will serve as a request to create the budget for the County reimbursement.

General Ledger Code	Description	Revenues	Expenditures
103-207-000-337505-000000	SHA Projects-County Reimb.	80,000.00	
103-207-000-000275-000000	SHA Projects-Salaries/Benefits		80,000.00

Sarasota County Board of County Commissioners
 Organization Code Revenue & Expenditure Report
 Newtown SHA Redevelopment - 69428100 - Fund 146
 October 2014 Through August 2015

	Adopted Budget	Amended Budget	Year to Date	Month to Date	Encumbrance	Variance		% Actual
						Over (Under)	Amended	
Expenditures:								
500340 Contractual Services	0.00	80,000.00	0.00	0.00	0.00	80,000.00		
Operating Expenditures Total	0.00	80,000.00	0.00	0.00	0.00	80,000.00		
500830 Other Grants and Aids	4,412,385.00	3,808,865.00	324,807.54	0.00	1,292,306.60	2,191,750.86		42.5 %
Grants In Aid Total	4,412,385.00	3,808,865.00	324,807.54	0.00	1,292,306.60	2,191,750.86		42.5 %
Total Expenditures	4,412,385.00	3,888,865.00	324,807.54	0.00	1,292,306.60	2,271,750.86		41.6 %
Revenue Less Expenditure	(4,412,385.00)	(3,888,865.00)	(324,807.54)	0.00	(1,292,306.60)	2,271,750.86		



Interoffice Memorandum

Date: August 18, 2015

To: City Commission
Thru: Tom Barwin, City Manager *BD 8/18/15*
From: Chief Bernadette DiPino
Subject: Request for Budget Amendment from Law Enforcement Trust Fund (Fund 110-070-000)

The Police Department requests the use of LETF State Funds for replacing the Internal Affairs formal and informal investigations software and tracking system.

The Department purchased the current IA tracking software package in 2002 and it no longer meets the current needs of the Department in regards to accurately tracking all investigations so data can be consistently reproduced in order to fulfill Public Records requests. The ability of the current tracking program to completely collect and assess all data relevant to one particular employee in crucial areas such as use of force, is ineffective.

An updated Internal Affairs tracking software has been identified as compatible with New World (the new RMS system). The program is widely used because of its proactive design, enabling early identification of performance issues, reducing liability, mitigating risk, and enhancing the integrity of employees. IA Pro/Blue Team is a software package that will track all internal investigations and allow documentation in real time in a standardized method. It is robust and allows agencies to efficiently document and track investigations within the system. The new Software system is user friendly and provides the ability to consistently provide reports using varied search and reporting parameters. Research and comments from agencies utilizing the system, conclude that it is revolutionary in its ability to detect training or other issues, allowing for corrective action prior to the occurrence of problems.

It is the Police Department's responsibility to utilize funds as carefully as possible. The current system has been in use for thirteen years, but the Department is in need of an updated method of collecting and centralizing all IA documents and media associated with an investigation in one location, reducing the risk of correspondences not converging when needed. Officers are able to respond immediately with requested data, as incidents occur, eliminating paper communications that rely on human review and interoffice mail, transitioning to an updated and more reliable tracking database, so the department can meet the needs of our community and changing statutory requirements. The annual increase to SPD's software maintenance cost is estimated at \$3,000.

For the above reasons, a request is made for \$21,000 from State Law Enforcement Trust Funds in order to purchase the updated software system. Further, as required by law, I certify to you that this request complies with the requirements of Florida Statute 932.7055 (5) (a) through (c).

Recommend approval.

BD/lg/ss

032.CO54.1096



INTEROFFICE MEMORANDUM

September 8, 2015

To: John Lege, Finance Director
From: Kelly Strickland, Deputy Finance Director
Subject: Budget Amendment for CRA and Self Ins. Fund (Fleet Liability)

On 4/21/15 the City Commission approved an interfund loan in the amount of \$1,748,590 from the Self Insurance Funds to the CRA, in order to fund the State Street Parking Garage. The loan was to be repaid (Principal and Interest) over two years.

On 8/3/15, the CRA received proceeds from the sale of the retail space in the State Street Garage. This revenue was originally projected for fiscal year 2015-16. As a result of these unanticipated revenues, staff is recommending using \$516,147 of the proceeds to pay off the entire interfund loan for the State Street Garage, rather than make two annual payments as originally planned.

This early repayment of the State Street Garage interfund loan also affects the Self Insurance funds from which the loan was made. Staff is recommending that the Self Insurance Fund-Fleet Liability, recognize \$30,000 of this early interfund repayment, to offset increased Fleet Liability claims of \$30,000.

The CRA has also incurred legal fees that exceed the original fiscal year 2014-15 budget. In order to increase the legal service budget, CRA projects with excess funds can be reduced.

This budget amendment request is to increase revenues for proceeds from the sale of the retail space in the State Street Garage for fiscal year 2014-15, increase expenditures for the earlier retirement of a loan payable, and reallocate excess project funding to legal services within the CRA.

Amount	Account	Description
\$516,147	117-138-000-364220-001926	State Street Property Sales
516,147	117-053-000-000928-000994	Debt Service
42,500	117-206-000-000442-000029	CRA Legal Services
(1,822)	117-138-000-000689-001721	Downtown Pedestrian Street Lights
(10,000)	117-206-000-000813-011084	Ringling Square
(30,678)	117-206-000-000813-000497	Herald Tribune
30,000	506-039-000-361700-000000	Interfund Loan Proceeds
(30,000)	506-041-000-000435-000000	Fleet Liability Claims



Interoffice Memorandum

Date: August 25, 2015

To: John Lege, Finance Director

Thru: Mitt Tidwell, Utilities Director *MT*

From: Mark Nicholas, Public Works Finance & Administration Manager *MN*

Subject: Budget Amendment for Facilities Maintenance

The Utilities Department is requesting a budget amendment to the Equipment Replacement Fund under Facilities Maintenance, Capital Projects. This amendment is needed to add additional lights to the parking area at City Hall. The transfer will come from the Rehab Brick Stucco City Hall project which will be scaled back in order to accommodate this amendment.

Rehab Brick Stucco City Hall
513-026-615-000690-001998 – (\$35,000)

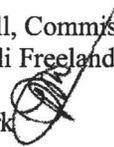
Parking Lot Lights – City Hall
513-026-615-000690-001999 – \$35,000

Should you have any questions or need any additional information please don't hesitate to contact me.



Date: September 4, 2015

To: Mayor Willie Charles Shaw, Vice Mayor Suzanne Atwell, Commissioner Liz Alpert, Commissioner Susan Chapman, and Commissioner Shelli Freeland Eddie

From: Pamela M. Nadalini, MBA, CMC, City Auditor and Clerk 

Subject: Budget Amendment for Hearing Loop Project and Closed-Captioning Services

In an effort to provide citizens with increased access to government meetings, the Office of the City Auditor and Clerk is preparing to install hearing loops in the City Commission Chambers and the SRQ Media Studio. Planned for two of the City's most highly utilized public meeting spaces, the installation of hearing loops will benefit the hearing impaired by interacting with individuals' T-coil devices to provide a heightened sense of hearing, thus eliminating the need for headphone devices. Additional advantages of the hearing loop system include limited maintenance, the ability to service an unlimited number of users, and no interference with other hearing aids that lack the T-coil.

The total estimated cost of the hearing loop project is approximately \$15,000, which includes hearing loops for both the City Commission Chambers and the SRQ Media Studio. In order to advance this initiative, I am requesting that the installation of hearing loops in the City Commission Chambers and SRQ Media Studio be paid for with funds available through the Citizens with Disabilities Fund, which was established to provide funds to improve accessibility and equal opportunity to qualified disabled persons in the City per City Code Sections 33-83 and 33-166. Per the Financial Administration Department, these funds may be requested via a memorandum to the City Commission and made available for use if approved as a budget amendment by the City Commission.

Additionally, increased funding is necessary to satisfy invoices pertaining to Americaption, Inc., for the remainder of Fiscal Year 2014-2015. Due the high volume of City Commission meetings during the year, the original Purchase Order (PO) amount has been exhausted and it is necessary to supplement the PO in order to provide closed-captioning services to the citizens of the City of Sarasota for all City Commission meetings. A Change Order to the PO was originally prepared to be included for your consideration under Consent Agenda No. 1 at the September 8, 2015 Regular City Commission Meeting. However, the Purchasing Manager contacted my office to notify staff that a Change Order was not needed after further review of the current Agreement in place with the vendor. Funding for the additional closed-captioning services is also requested to be provided through the Citizens with Disabilities Fund.

In summary, the following funds are requested:

Charge Code	Description	Amount
112-344-000-000437-000000	Closed-Captioning Services	\$6,000.00
112-344-000-000637-000000	Hearing Loop Installation (City Commission Chambers and SRQ Media Studio)	\$15,000.00

Thank you for considering this request and please feel free to contact me with any questions.

c: Miles Larsen, Manager, Public Broadcasting
John Nopper, Coordinator, Public Broadcasting
File

Office of the City Auditor and Clerk - Post Office Box 1058 - Sarasota, Florida 34230

Office Number: 941-954-4160 Fax Number: 941-954-4113

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Sec. 33-83. - Disposition of traffic fines and forfeitures.

All fines or forfeitures collected upon a finding of violation of this chapter or any other applicable city, state or federal traffic regulation, or upon the forfeitures of bail of any person charged with violation of any provisions of this chapter or any other city traffic ordinance, shall be deposited into an enterprise account of the city except that revenues collected from fines imposed for illegal parking in parking spaces provided for disabled persons shall be accounted for separately and the fund created therefor shall be used for projects or facilities of benefit to disabled persons.

(Code 1971, § 24-25; Ord. No. 84-2825, § 5, 11-5-84; Ord. No. 09-4869, § 1, 10-5-09)

Sec. 33-166. - Parking unit; disposition of monies collected.

(a) *There is hereby created a parking unit:* The purpose of the parking unit is to assure the appropriate and proper collection of all monies that may be generated by parking enforcement within the corporate limits of the city. Except as hereinafter provided for fines relating to spaces provided for disabled persons, such monies as may be collected in connection with parking enforcement shall be delivered to the finance director for deposit to an enterprise fund of the city. Monies collected for violations of section 33-119, pertaining to illegal parking in spaces provided for disabled persons, punishable as provided in section 33-167(12), shall be delivered to the finance director to be deposited and used in the following manner:

- (1) One-third (1/3) to defray expenses for the administration of section 33-119.
- (2) Two-thirds (2/3) to provide funds to improve accessibility and equal opportunity to qualified disabled persons in the city and to provide funds to conduct public awareness programs in the city concerning physically disabled persons.

(b) Within fourteen (14) days of being cited, any person receiving a citation shall either pay the applicable fine in accordance with the citation or comply with the procedures listed below to file an appeal with the parking violations division. The failure to either pay the citation or file an appeal shall constitute a waiver of the right to contest the citation and shall be deemed an admission to the offense. In order to appeal a citation an individual must file a notice of appeal stating the basis for the appeal and post a deposit equal to the amount of the citation plus and administrative fee of seven dollars and fifty cents (\$7.50) with the parking unit. Within thirty (30) days of receiving the notice of appeal, the citation will be administratively reviewed by the parking unit and a decision regarding the validity of the citation will be rendered. The individual who filed the appeal will be notified of the decision and if the citation is found invalid or withdrawn, the deposit will be returned. If the citation is upheld, within ten (10) days of the decision the individual may either forfeit the deposit or elect to have a hearing in county court. At the conclusion of the hearing before the county court the deposit will be either forfeited or returned based on the court's ruling.

(Code 1971, §§ 2-2, 2-3; Ord. No. 90-3429, § 1, 7-18-90; Ord. No. 95-3846, § 7, 2-13-95; Ord. No. 09-4869, § 6, 10-5-09; Ord. No. 09-4878, § 1, 10-5-09)

Editor's note— Ord. No. 09-4869, § 6, adopted 10-5-09, amended § 33-166 title to read as herein set out. Former § 33-166 title pertained to parking violations collections division; disposition of monies collected.