

RESOLUTION NO. 15R-2483

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 BY PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNTS IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY IF ANY OF THE PARTS HEREOF ARE DECLARED INVALID; PROVIDING FOR READING BY TITLE ONLY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolution No. 14R-2434 the City has adopted a budget for the fiscal year beginning on October 1, 2014 and ending on September 30, 2015; and

WHEREAS, the City needs to amend said budget so as to provide for supplemental appropriations in the amounts identified in Exhibit A; and

WHEREAS, Section 166.241 (4) (c) Florida Statutes requires such a budget amendment be adopted in the same manner as the original budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA:

Section 1. The budget for the fiscal year commencing October 1, 2014 is hereby amended by providing for supplemental appropriations in the amounts identified in Exhibit A.

Section 2. Should any section, sentence, clause, part or provision of this Resolution be declared invalid or unenforceable, by a court of competent jurisdiction, the same shall not affect the validity of this Resolution as a whole, or any part hereof other than the part declared to be invalid. Said provision declared to be invalid shall be deemed severed from the remaining provisions of this Resolution.

Section 3. Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect immediately upon adoption.

ADOPTED by the City Commission of the City of Sarasota, upon reading by title only, after posting on the bulletin board at City Hall for at least three (3) days prior to adoption, as provided by Article IV, Section 2 of the Charter of the City of Sarasota, this 6th day of April, 2015.

\_\_\_\_\_  
Willie Charles Shaw, Mayor

ATTEST:

\_\_\_\_\_  
City Auditor and Clerk

<u>Yes</u>	Mayor Shaw
<u>Yes</u>	Vice Mayor Chapman
<u>Yes</u>	Commissioner Atwell
<u>Yes</u>	Commissioner Normile
<u>Yes</u>	Commissioner Zimmerman

**EXHIBIT A**  
**City of Sarasota**  
**Budget Amendments for 2014-15**

Back-up #	FND	DPT	CC	OBJECT	PROJ	Project Description	Appropriated Expense	Revenue
<i>General Fund</i>								
04/06-01	001	724	137	366000	001748	Increase revenue and expense budget for Downtown Improvement		\$ 12,000
	001	724	137	000320	001748	District Grant for the Downtown Ambassador Program	\$ 12,000	
04/06-02	001	724	167	366000	000000	Establish revenue and increase budget for Sarasota Flotilla		1,000
	001	724	167	001320	000000	donation for support of Safe Boating	500	
	001	724	167	000683	000000		500	
04/06-03	001	033	632	000101	000000	Use of fund balance to add one administrative	12,863	
	001	033	632	000204	000000	support personnel	984	
	001	033	632	000205	000000		2,048	
	001	033	632	000206	000000		15	
	001	033	632	000207	000000		5,825	
	001	033	632	000208	000000		32	
<i>Building Services Fund</i>								
04/06-03	106	033	651	000101	000000	Use of fund balance to add one administrative	12,863	
	106	033	651	000204	000000	support personnel	984	
	106	033	651	000205	000000		2,048	
	106	033	651	000206	000000		15	
	106	033	651	000207	000000		5,825	
	106	033	651	000208	000000		32	
<i>Community Foundation Grants</i>								
04/06-04	138	070	000	366000	000000	Establish revenue and expense budget for the Community		20,000
	138	070	000	000426	000000	Foundation of Sarasota Grant for the	\$ 18,500	
	138	070	000	000320	000000	Minority Scholarship Program	1,500	
<i>Equipment Replacement Fund</i>								
04/06-05	513	731	250	000683	001971	Request to transfer unused funds from Taser Replacement Project	(60,722)	
	513	070	000	000382	000000	to Police Equipment for Metal Crowd Barriers	60,722	
<i>General Utility Reserve</i>								
04/06-06	405	520	000	000685	003037	Request to transfer funds to account for	(74,855)	
	405	520	000	000685	001926	State Street Garage	74,855	
<i>Community Redevelopment Agency</i>								
04/06-07	117	138	000	000672	001926	Establish revenue and expense budget for sale of retail	180,000	
	117	138	000	364220	001926	space in the State Street Garage and additional costs for		180,000
						Stair Tower Enclosure		



**Interoffice Memorandum**

**Date:** March 25, 2015

**To:** City Commission

**Thru:** Thomas Barwin, City Manager

**From:** Chief Bernadette DiPino

*BD  
3-25-15*

**Subject:** Request for Budget Amendment to the General Fund – Downtown Improvement District Grant (Fund 001-724-137) for the Downtown Ambassador Program

The Downtown Improvement District has given the Police Department an additional \$12,000 for operational funds to be used specifically for the newly created Downtown Ambassador Program. Attached is a copy of the minutes from the March 3<sup>rd</sup>, 2015 meeting approving the grant extension.

In accordance with this contribution, the Department requests the increase in the contribution revenue account #001-724-137-366000-001748 by \$12,000 and the corresponding increase of the expenditure account for general supplies, account #001-724-137-000320-001748 for \$12,000 respectively. Both accounts are within the City's General Fund.

These monies will be used specifically for operational needs for the SPD Citizen Volunteer Program – Downtown Ambassador's Program, and they will be paid at \$2,000 per month for the second six months of the 2014 – 2015 fiscal year.

Recommend Approval.

BD/lg

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE DOWNTOWN IMPROVEMENT DISTRICT**

**March 3, 2015**

**PRESENT:** Chair Mark Kauffman, Vice Chair Eileen Hampshire, Directors Ron Soto, Stephen Seidensticker and Operations Manager John Moran

**ABSENT:** Daniel Volz

**APPROVAL OF MINUTES**

Motion made by Steve Seidensticker to approve the minutes of the February 3, 2015 board meeting. Motion seconded by Ron Soto. Motion approved 4 to 0.

**BOARD ACTIONS**

Motion made by Ron Soto to continue the \$2,000 per month payments to the SPD Volunteer Ambassador Program for another six months and reassess the program thereafter. Motion seconded by Steve Seidensticker. Voting for the motion were Ron Soto, Steve Seidensticker and Mark Kauffman. Voting against the motion was Eileen Hampshire. Motion approved 3 to 1.

Consensus: Increase the DID contribution by three percent of \$25,000 (\$750) to the Downtown Economic Development Coordinator position.

Motion made by Ron Soto to purchase a Silver sponsorship in the amount of \$500 for the upcoming speaker series produced by the Downtown Sarasota Alliance. Motion seconded by Eileen Hampshire. Motion approved 4 to 0.

**ITEMS FOR NEXT AGENDA – March 31, 2015**

- A. Transformational Greater Downtown Projects-Expansion of the DID – Shawn Dressler, Kimley-Horn, Roger Barry, Norm Gollub and John Moran, Presenters. Meeting location – The Francis, 1289 N. Palm Avenue, Sarasota, FL 34236.

**INVOICE APPROVALS**

None

**ADJOURN**

Meeting adjourned at 10:16 a.m.



**Interoffice Memorandum**

**Date:** March 25, 2015

**To:** City Commission

**Thru:** City Manager

**From:** Chief of Police *B.D. Smith*

**Subject:** Budget Amendment Request for Marine Unit 001-724-167-366000-000000 for Donation from Sarasota Flotilla

The Sarasota Flotilla generously donated the amount of \$1,000.00 to our Marine Patrol Unit to support the Safe Boating. The Sarasota Police Department and the Sarasota Flotilla have the common goal of protecting and educating the boating public and increasing the safety on our local waterways.

This letter is a request to amend the budget of Fund: 001-724-167 in the following manner:

**Revenue Account:**

001-724-167-366000-000000 (\$1,000.00)

**Expenditure Accounts:**

001-724-167-001320-000000 \$500.00

001-724-167-000683-000000 \$500.00

The award funds were already received on March 24, 2015.

Recommend approval

PR/gg



**INTEROFFICE MEMORANDUM**

March 30, 2015

**TO:** Thomas Barwin, City Manager  
**THRU:** Marlon Brown, Deputy City Manager *MB*  
**FROM:** Timothy Litchet, Director, NDS *T.L.*  
**SUBJECT:** Additional Staffing

The City Manager has requested that the Neighborhood and Development Services Department assume management and coordination of two key projects that have recently been discussed by the City Commission.

First, Dr. Cliff Smith will be taking over the staff role currently being handled by Susan Dodd relating to the Bobby Jones Advisory Committee. This will be a project that extends to the end of the year and possibly beyond that time frame. With the BJGC Committee expectation of 2 meetings per week and other financial responsibilities of Ms. Dodd, NDS has the capacity to now assume the staff role to the BJGC Committee.

Second, David Smith and Ryan Chapdelain will be coordinating the initial technical work compilation related to the Bayfront 20/20 initiative. This effort will take a minimum of 120 days and possibly longer. Additionally, there will probably be other significant long term work associated with this project.

Finally, the Building Division is in the midst of an unprecedented year, with \$2,669,607.00 of revenue shown in the February 2015 financial report and a fund balance of \$5,368,876.00. This money is to be used to continue to provide excellent service to our building community so that they will continue to view the City of Sarasota as a great place to do business.

I am requesting one additional administrative support person to fill the needs created by the management expectations for these two projects and to help us with the administrative needs created by the unprecedented number of building permits.

The total cost to add an administrative staff person until the end of the fiscal year is \$43,534.00. This cost will be split equally between the General Fund and the Building Services Fund. Attached, is the specific cost breakdown for the position as provided by the Finance Department.

TDL:kld  
Attach.

cc: John Lege, Director, Finance

**General Fund**

001-033-632-000101-000000	Salaries & Wages	12,863
001-033-632-000204-000000	Social Security	984
001-033-632-000205-000000	Medical & Dental	2,048
001-033-632-000206-000000	Life Insurance	15
001-033-632-000207-000000	Retirement - City Portion	5,825
001-033-632-000208-000000	Workers Compensation	32

**Building Services Fund**

106-033-651-000101-000000	Salaries & Wages	12,863
106-033-651-000204-000000	Social Security	984
106-033-651-000205-000000	Medical & Dental	2,048
106-033-651-000206-000000	Life Insurance	15
106-033-651-000207-000000	Retirement - City Portion	5,825
106-033-651-000208-000000	Workers Compensation	32



**Interoffice Memorandum**

**Date:** March 25, 2015

**To:** City Commission

**Thru:** Thomas Barwin, City Manager

**From:** Bernadette DiPino, Chief of Police *BD  
3/25/15*

**Subject:** Budget Amendment Request for Minority Scholarship Program 138-070-000-366000-000000 for Donation from the Community Foundation of Sarasota

With a City demographic of at least 35% minority, The Sarasota Police Department attempts to mirror that percentage in staffing. In an effort to attract, hire, train, and retain the highest quality Officer candidates possible, always striving to maintain a reflection of the City's population demographics, incentives are a powerful tool. Offering academy scholarships, assistance with uniforms and equipment, even moving expenses, are some of the ways that SPD can be proactive in attracting the best officers locally and from around the state.

The Sarasota Community Foundation has again generously agreed to support the Police Departments efforts to attract and prepare quality minority candidates with a donation of \$20,000 to the Minority Scholarship Program. Attached is the award letter.

This letter is a request to amend the budget of Fund 138 in the following manner:

Revenue Account

138-070-000-366000-000000 (\$20,000)

Expenditure Accounts

138-070-000-000426-000000 18,500

138-070-000-000320-000000 1,500

The award funds will be received by 3/30/15.

Recommend approval

BD/lg



COMMUNITY  
FOUNDATION

of Sarasota County

March 20, 2015

Chief Bernadette DiPino  
City of Sarasota/Police Dept.  
2099 Adams Ln  
Sarasota, FL 34237

Dear Chief DiPino:

I am pleased to inform you of two grants that are being awarded to the Sarasota Police Department.

Grant #20152991 and 20153108, totaling \$20,000, is specifically for the purpose of implementing the Recruitment Strategic Plan for the Diversity Initiative Program within the Sarasota Police Department. The grant checks, along with corresponding documentation will be mailed to your attention on Friday, March 27, 2015.

The Community Foundation of Sarasota County is proud to partner with the Sarasota Police Department on this important issue of recruiting a diverse police force for the betterment of the Sarasota community.

I look forward to working with you and your department as this strategic plan develops.

Please let me know if you have any questions, or need any additional clarification.

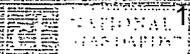
Sincerely,

John F. Annis  
Sr. Vice President, Community Investment

2635 Fruitville Road - Sarasota, FL 34237

Phone 941-555-3000 - Fax 941-555-2951

[www.CF-Sarasota.org](http://www.CF-Sarasota.org)



10 of 13

in partnership with National  
Standards for Community Foundation

0406-04(2of2)



**Interoffice Memorandum**

**Date:** March 25, 2015

**To:** City Commission

**Thru:** Thomas Barwin, City Manager

**From:** Bernadette DiPino, Chief of Police

*BD  
3-25-15*

**Subject:** Request for Budget Amendment to the Equipment Replacement Fund to Remove the Taser Project Code 2015 from 513-731-250-000683-001971 to 513-070-000-000382-000000

In order to purchase Metal Crowd Barriers for City of Sarasota Special Events, \$60,722 is being requested transferred out of the budget for the project code designating funds for the Taser Replacement Project, which has been completed.

The unused Taser Funds will be a great benefit to the City and the citizens. Some of the uses of the barricades are as follows:

- Creating a safe spectator area along Main Street for parades (Veteran's Day Parade, Holiday Parade, Memorial Day Parade and July 4<sup>th</sup> Off-shore Grand Prix Parade, and others);
- Establishing a Law Enforcement and EMS lane of travel along the beach for the Grand Prix and Fireworks, along the center of Main Street during the New Year's Eve Party, Thunder by the Bay, and other events;
- Allowing for media staging and crowd control during long-term critical incidents (bomb threats, barricaded subject, hostage taker, active shooter incident, Haz-Mat) and VIP/Dignitary protection
- Protecting pedestrians and vehicles from dangerous areas when flooding from Summer storms create lane closures or traffic diversion situations;
- Using for traffic control and crowd control during the many popular Sarasota running events and other sports events and attractions;

The Sarasota Police Department is dedicated to providing sufficient planning, equipment, and personnel to make City events safe for all participants. The safety of the citizens and smooth, successful special event operations are the purpose of this budget amendment request.

Recommend approval.



March 23, 2015

To: City Commission

From: John Lege, Finance Director *John Lege*

Subject: Request Budget Amendment for State Street Garage, per Agenda Item XII.1. on 3/16/15 Regular City Commission Meeting

In order to account for the total cost of the State Street Garage, the following budget reclassification needs to occur:

		<u>Decrease</u>	<u>Increase</u>
<b>Fund - Water and Sewer</b>			
Water Mains & Connections	405-520-000-000685-003037	\$ 74,855	14" Force Main Conflict (tap,
State Street Garage	405-520-000-000685-001926		\$74,855 Pump, Grout and Remove)

In addition to this budget reclassification, additional budget is needed for the Stair Tower Enclosure for the Pad Lite Site. This additional expense will be funded with proceeds from the sale of the retail space in the State Street Garage.

		<u>Decrease</u>	<u>Increase</u>
<b>Fund - Community Redevelopment</b>			
State Street Garage	117-138-000-000672-001926		\$180,000 Stair Tower Enclosure of Pad Lite
Land Sales	117-138-000-364220-001926		\$180,000 Site

If you have any questions, please feel free to ask.

BID No. 12-62DB

Page 2 of 3

PROJECT: State Street Parking Garage

Date: 3/5/15

CONTRACTOR: A.D. Morgan

CONSULTANT: (A.D. Morgan)

**CHANGE IN CONTRACT ITEMS**

Pay Item	Pay Item Description	Unit Price				Net Change
405-489-000-000685-003015	State Street Water Main	\$ 217,092.50	\$ -	\$ -	\$ -	\$ 217,092.50
405-489-000-000685-003015	Paving on North Side	\$ 97,667.90	\$ -	\$ -	\$ -	\$ 97,667.90
086-138-000-000678-000615	North Side of State Street Hardscape	\$ 207,765.60	\$ -	\$ -	\$ -	\$207,765.60
118-138-000-000675-002155	Paving on South Side (Project Boundary Only)	\$ 12,915.10	\$ -	\$ -	\$ -	\$12,915.10
405-520-000-000685-003037	14" Force Main Conflict (Tap, Pump, Grout and Remove)	\$ 74,855.00	\$ -	\$ -	\$ -	\$74,855.00
117-138-000-000672-001926	Stair Tower Enclosure for Pad Lite Site	\$ 180,000.00	\$ -	\$ -	\$ -	\$ 180,000.00
0	0	\$ -	\$ -	\$ -	\$ -	\$ -

<b>TOTAL THIS CHANGE ORDER</b>						\$790,296.10
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PROJECT CODE	Material /Shipping					FULL AMOUNT ALLICATED
Water Mains & Connections 405-489-000-000685-003015	\$ 217,092.50	\$ -	\$ -	\$ -	\$ 217,092.50	\$ 217,092.50
Water Mains & Connections 405-489-000-000685-003015	\$ 97,667.90	\$ -	\$ -	\$ -	\$ 97,667.90	\$ 97,667.90
Sidewalks 086-138-000-000678-000615	\$ 207,765.60	\$ -	\$ -	\$ -	\$ 207,765.60	\$ 207,765.60
Streets & Highways 118-138-000-000675-002155	\$ 12,915.10	\$ -	\$ -	\$ -	\$ 12,915.10	\$ 12,915.10
Water Mains & Connections 405-520-000-000685-003037	\$ 74,855.00	0	\$ -	\$ -	\$ 74,855.00	\$ 74,855.00
Building & Structures 117-138-000-000672-001926	\$ 180,000.00				\$ 180,000.00	\$ 180,000.00
<b>GRAND TOTAL</b>	<b>\$790,296.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$790,296.10</b>	

**CHANGE IN AUTHORIZED CONTRACT AMENDMENTS**

Original Authorized Contract Amendments	\$462,633.00
Net Increase (Decrease) Previous C.O.'s No. <u>1</u> through No: <u>11</u>	\$8,652,632.55
Authorized Contract Amendments prior to this Change Order	\$9,115,265.55
Net change by this Change Order No: <u>12</u>	\$790,296.10
Adjusted Authorized Contract Amendments	\$9,905,561.65