



BOARD APPLICATION

A City advisory board/committee is created by Ordinance or Resolution adopted by the City Commission and comprised of citizens serving in a voluntary capacity to provide assistance and advice to the City Commission. Each board provides an annual report to the City Commission.

(please type or print clearly)

BOARD: _____ DATE: _____

CURRENT MEMBER SEEKING RE-APPOINTMENT: YES NO

NAME: _____ HOME PHONE: _____

HOME ADDRESS: _____ ZIP CODE: _____

CITY RESIDENT: YES NO DISTRICT: 1 2 3

HOW LONG HAVE YOU LIVED IN SARASOTA? _____

DO YOU OWN PROPERTY WITHIN THE CITY OF SARASOTA? YES NO

IF YES, ADDRESS: _____

OCCUPATION: _____

NAME OF BUSINESS: _____

BUSINESS ADDRESS: _____ BUSINESS PHONE: _____

ARE YOU CURRENTLY SERVING ON A CITY BOARD? YES NO

IF YES WHICH BOARD? _____

RESUME OF EDUCATION AND EXPERIENCE: _____

MEMBER OF THE FOLLOWING CIVIC ORGANIZATIONS: _____

WHY DO YOU DESIRE TO SERVE ON THE ABOVE BOARD? _____

BOARD APPLICATION

HAVE YOU EVER BEEN CONVICTED OR PLED "NO CONTEST" TO A FELONY OR MISDEMEANOR OFFENSE? YES NO

IF CONVICTED OF A FELONY, HAVE YOUR CIVIL RIGHTS BEEN RESTORED: YES NO

GIVE DETAILS: _____

I UNDERSTAND THAT IF APPOINTED, I WILL SERVE ON THE ABOVE BOARD WITHOUT COMPENSATION AND AT THE PLEASURE OF THE CITY COMMISSION.

I HEREBY ACKNOWLEDGE THAT IF APPOINTED I WILL BE ASSIGNED A CITY PROVIDED E-MAIL ACCOUNT. I UNDERSTAND AND ACCEPT THAT, IN ACCORDANCE WITH CITY POLICY AS STATED IN RESOLUTION NO. 10R-2187, ALL E-MAIL CORRESPONDENCE RELATED TO THE BUSINESS OF THE ADVISORY BOARD TO WHICH I AM APPOINTED MUST BE CONDUCTED ON A CITY ISSUED E-MAIL ACCOUNT.

APPLICANT'S SIGNATURE

PLEASE NOTE:

MEMBERSHIP ON THE FOLLOWING BOARDS REQUIRE THAT AN ANNUAL FINANCIAL DISCLOSURE FORM BE FILED ON OR BEFORE JULY 1ST OF EACH YEAR: BOARD OF ADJUSTMENT, BUILDING BOARD OF RULES AND APPEALS, PLANNING BOARD/LOCAL PLANNING AGENCY, GENERAL EMPLOYEES PENSION BOARD OF TRUSTEES, FIREFIGHTERS PENSION BOARD OF TRUSTEES AND POLICE OFFICERS PENSION BOARD OF TRUSTEES.

APPLICANTS FOR BOARD APPOINTMENTS ARE REMINDED OF THE PROVISIONS OF THE FLORIDA STATUTES AS APPLICABLE TO CONFLICTS OF INTEREST. ALL BOARD APPLICATIONS ARE RETAINED FOR ONE (1) YEAR AFTER THE DATE OF APPLICATION. A NEW APPLICATION WILL BE REQUIRED AT THAT TIME. ATTENDANCE IS IMPORTANT AND BOARD MEMBERS ARE AUTOMATICALLY REMOVED FROM THE BOARD SHOULD THEIR ABSENCES EXCEED 25% OF ALL SCHEDULED MEETINGS, INCLUDING WORKSHOPS, IN A GIVEN YEAR UNLESS THE BOARD, BY MAJORITY VOTE PLUS ONE (1), WAIVES AN ABSENCE.

PLEASE DIRECT ANY QUESTIONS RELATIVE TO FINANCIAL DISCLOSURE AND CONFLICT OF INTEREST TO THE CITY AUDITOR AND CLERK, TELEPHONE NO. (941)954-4160. SEND COMPLETED FORMS TO: OFFICE OF THE CITY AUDITOR AND CLERK, P.O. BOX 1058, SARASOTA, FL 34230

**THE CITY AUDITOR AND CLERK
CITY OF SARASOTA
P.O. BOX 1058
SARASOTA, FL 34230**

RESOLUTION NO. 10R-2187

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA, STATING POLICY RELATING TO MANDATORY USE OF CITY-PROVIDED E-MAIL ACCOUNTS BY CITY ADVISORY BOARD MEMBERS; PROVIDING FOR READING BY TITLE ONLY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 119, Florida Statutes, all e-mail correspondence made or received pursuant to law or ordinance or in connection with the transaction of official city business is a public record and must be made available to the public upon request for viewing and/or copying for the duration of the statutory retention period; and

WHEREAS, e-mail correspondence made or received by City of Sarasota Advisory Board Members that is related to the business of that Member's Advisory Board, whether written or received on an Advisory Board Member's personal computer, is a public record subject to the requirements of Chapter 119, Florida Statutes; and

WHEREAS, in order to ensure that all e-mail made or received by City Advisory Board Members related to the business of their particular Advisory Board is readily available to the public upon request and in an effort to protect the personal email accounts of City Advisory Board Members from public inspection, the City has issued City domain e-mail accounts to all City Advisory Board Members to be used in sending or receiving e-mails related to the business of their particular Advisory Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA:

Section 1. City Advisory Board Members are hereby required to use the City issued e-mail accounts for all e-mail correspondence, received or sent, that relates to the business of their respective advisory boards.

Section 2. In the event an Advisory Board Member receives an Advisory Board related e-mail on his/her personal e-mail account, he/she is to immediately transfer that e-mail to his/her City issued e-mail account and reply to that e-mail from the City issued e-mail account.

Section 3. Any Advisory Board Member who uses an e-mail account other than the City issued e-mail account for business related to his/her Advisory Board may be subject to removal from the City Advisory Board.

Section 4. Each current Advisory Board Member shall sign an acknowledgement of this policy and acceptance of this policy will be required by all applicants to an Advisory Board upon making application to serve.

Section 5. This Resolution shall take effect on April 1, 2011.

ADOPTED by the City Commission of the City of Sarasota, Florida, upon reading by title only after posting on the bulletin board at City Hall for at least three (3) days prior to adoption as authorized by Article IV, Section 2, Charter of the City of Sarasota, Florida this 21th day of March, 2011



Pamela M. Nadalini
CITY AUDITOR AND CLERK

Kelly Kirschner, Mayor

- Yes Mayor Kelly Kirschner
- Yes Vice Mayor Fredd "Glossie" Atkins
- Yes Commissioner Suzanne Atwell
- Yes Commissioner Richard Clapp
- Yes Commissioner Terry Turner